

Specifications

Conseil scolaire public du Nord-Est de l'Ontario
(CSPNE)

Project:

École publique aux Quatre-Vents
Renovation of space in the Parry Sound Mall
for
Secondary School Expansion

70 Joseph St, Parry Sound, ON P2A 2G5

Prepared by:
FAD Architect Inc.
67 James St.
Parry Sound, ON
P2A 1T6
Tel: 705-746-5272
brenda@fad.ca



Table of Contents

Form of Tender	Pages 3-5
Instructions to Bidders	Page 6-21
Demolition	Page 22

Form of Tender

TO: Conseil scolaire public du Nord-Est de l'Ontario (CSPNE)
C.P. 3600, 820 promenade Lakeshore, North Bay ON P1B 9T5

THIS QUOTE SUBMITTED BY:

Name of Company

Address

Telephone / Fax No.

Date

Signature

Company Position

(\$ _____), in Canadian Dollars, which includes all prime costs, applicable taxes, duties, freight and all other charges and allowances, excluding H.S.T.

The Harmonized Sales Tax (H.S.T.) required for the above noted contract sum shall be

(\$ _____)

Form of Tender

Name of Contractor _____

CASH ALLOWANCES (prices listed here **shall be** included in the base bid price)

_____ L.S. \$0.00 + HST

_____ L.S. \$00.00 + HST

SEPARATE OR ALTERNATIVE PRICES (prices listed here **shall not be** included in the base bid price)

Supply all necessary labour, equipment, and materials required for the following items:

Separate Price – for 84'-7" long demising wall by mall owner _____ L.S. \$ _____ +HST

1. We agree this quote shall be good for thirty (30) business days after its submission. The owner understands pricing may change if contract is not awarded within this time period.

SCHEDULE – GENERAL CONSTRUCTION

2. If awarded, we agree to the following construction schedule:

October 1st, 2021 Construction Start

December 15th, 2021 Completion & Occupancy Permit

ADDENDA

We agree that we have received, examined and incorporated the following Addenda (list number and issue date of all Addenda):

No. _____ Date _____

No. _____ Date _____

No. _____ Date _____

No. _____ Date _____

Form of Tender

Name of Contractor _____

MAJOR SUB-TRADES

The following is a list of major sub-trades carried in the Bid Price.

Mechanical _____

Electrical _____

Plumbing _____

EXPERIENCE

The following is a list of projects similar in the type and scope as described in these tender documents, which have been successfully complete by our company.

Description	Owner	Phone #	Approx. value of work	Year of Work

END OF SECTION

Parry Sound Mall Location

Instructions to Bidders

QUOTE DUE DATE Email bid to Brenda@fad.ca before 2:00 pm local time, **Tuesday, Sept.28th, 2021.**

CONTRACT OWNER Conseil scolaire public du Nord-Est de l'Ontario
C.P. 3600, 820 promenade Lakeshore, North Bay ON P1B 9T5
Attn: Patrick Cantin
Patrick.Cantin@cspne.ca
(705) 472-3443 poste 10254

PROJECT Conseil scolaire public du Nord-Est de l'Ontario
Renovation of space in the Parry Sound Mall
for Secondary School Expansion
70 Joseph St, Parry Sound, ON P2A 2G5

CONSULTANT FAD Architect Inc.
67 James St., Parry Sound, Ont. P2A 1T6
Attn: Brenda Ryan, Architect
brenda@fad.ca
(705) 746-5272

1.0 TENDER DOCUMENTS

- .1 The work described in these documents is for the Renovation of space in the Parry Sound Mall for the CSPNE Secondary School Expansion, Parry Sound location.
- .2 Drawings and specifications are complementary, and work required is described in both documents.

1.1 BID DOCUMENTS

- .1 Bid documents in the form of .pdf files and photos may be obtained by email request to brenda@fad.ca . Brenda will allow Bidder's access to a Drop Box.
- .2 All bidders shall **register** via email at brenda@fad.ca in order to be added to the Bidder's list and receive Addendums.
- .3 Drop Box Link containing all the drawings, specifications and photos:

<https://www.dropbox.com/home/CSPNE%20Tender%20-%20Secondary%20School%20Expansion>

.4 How to Access Files and Photos on Dropbox:

1. Click on "go to folder" in your email from FAD Architects
2. Either...
 - a. Sign in to your dropbox account ...
 - i. With your email and password for Dropbox
 - ii. With either your Google or Apple Id accounts
 - b. If you don't have an account, click "create an account"
3. Once signed in, you should see all of your Dropbox files
4. Double click on the folder that has been shared with you by FAD Architects (this name can be found in the original email)
5. Once in the folder, you now have access to all tender documents shared with you for the project. Double click to open any of them.

.4 There is no cost for bid documents.

1.2 INQUIRIES

.1 All questions regarding the tender shall be directed to the consultant **by email only** (no phone calls):

FAD Architect Inc., Attn: Brenda Ryan, Architect brenda@fad.ca

.2 Tender questions may be submitted by email up until **Thursday, Sept. 23rd at 4pm**. After this time and date, questions will not get a response.

1.3 PROJECT MANAGER

.1 CSPNE had retained Glenn Hillier from GCH Consulting to act as the Client's full time project manager. Phone number: 705-477-4114 Email:

consulting@gchgroup.co

.2 Contractor's site supervisor shall be identified prior to the start of construction. Any change in the site supervisor during construction must be approved by the Client.

1.4 TENDER SUBMISSIONS

- .1 Late tenders or incomplete tenders will not be considered. Tenders shall be considered late when the email already shows the appointed hour. For instance, the specified time is before 2:00pm, therefore bids received at 2:00pm will be late and bids received at 1:59pm or earlier will be accepted as on time.
- .2 Only Tenders received by email will be accepted.
- .3 Adjustments by telephone, email or letter to a Tender already submitted will not be considered. A Tenderer desiring to make adjustments to a Tender must withdraw the Tender and/or supersede it with a later tender submission.
- .4 Erasures, overwriting or strikeouts must be initialled by the person signing on behalf of the organization tendering.
- .5 There will not be a public bid opening. Tender results will be emailed to bidders.
- .6 Lowest or any bid may not necessarily be accepted.

1.5 EXAMINATION OF SITE

- .1 There will be a **non-mandatory site visit** for General Contractors on **Sept 16th at 4pm**. *Please email Brenda Ryan if you plan to attend.* Photos of the space will be posted online in the tender Drop Box. Additional photos or specific existing condition information can be provided upon request.
- .2 Before submitting a tender, bidders shall carefully examine the general conditions, drawings, specifications, and photos and fully inform themselves of all existing conditions and limitations. Any failure to fully investigate the site or the foregoing conditions shall not relieve the bidder from responsibility for estimating properly, the difficulty or cost of successfully performing the work.
- .3 The Owner will not consider any claims for additional payments during the execution of the Work for extra work or difficulties encountered resulting from conditions which were either visible or could be reasonably inferred from an examination of the Place of the Work and the additional project information prior to the submission of Bids.

1.6 PERMITS

- .1 Cost of building and demolition permit will be paid for by the client. Contractor responsible for any other permits required to complete the work.

1.7 OMISSIONS, DISCREPANCIES AND INTERPRETATIONS

- .1 The drawings and specifications are complementary so that the details shown on the drawing and not mentioned in the specifications, or vice versa, shall be executed in the same manner as if contained in the specifications and shown on the drawings. Any apparent inconsistency between drawings and specifications must be brought to the consultant's attention in writing, and clarified at the time of tendering, otherwise, the successful bidder will be deemed to have accepted the specifications and drawings as consistent.
- .2 The owner or the Consultant shall not be held responsible for any oral instructions.
- .3 The Contractor agrees that in tendering for the work and in entering into the contract he/she did not and does not rely upon information furnished by the Owner or any of its representatives or agents respecting the nature of conformation of the ground at the site of the work, or the location, character, quality or quantity of the materials to be removed, or to be employed in the construction of the work, or the character of the equipment facilities needed to perform the work, or the general and local conditions and all other matters which could in any way affect the performance of the work under the contract other than information furnished in writing for or in connection with the tender or the contract by the Owner, except information specifically excluded from this sub-section.
- .4 Not every aspect of the project is outlined in detail in the specifications and drawings. It is up to the contractor to include in the price all labour and materials required to complete the job fully.

1.8 CONTRACTOR USE OF PREMISES

- .1 Contractor has unrestricted use of the construction site until Substantial Performance.
- .2 Contractor to obtain and pay for use of additional storage or work areas needed for operation under this Contract.

1.9 HAZARDOUS MATERIAL DISCOVERY

- .1 DEFINITION OF "HAZARDOUS MATERIALS"

As used in this Agreement, the term *hazardous materials* shall mean any substances, including without limitation asbestos, toxic or hazardous waste, PCBs, combustible gases and materials, petroleum or any other substances under any conditions and in such quantities as would pose a substantial danger to persons or property exposed to such substances at or near the Project site.

.2 HAZARDOUS MATERIALS — SUSPENSION OF SERVICES

The Contractor and the Owner acknowledge that the Consultant's scope of services does not include any services related to the presence of any hazardous or toxic materials. In the event the Contractor or any other person or entity involved in the project encounters any hazardous or toxic materials, or should it become known to the Contractor that such materials may be present on or about the jobsite or any adjacent areas that may affect the performance of the Contractor's services, the Consultant may, at its sole option and without liability for consequential or any other damages, suspend performance of its services under this Agreement until the Client retains appropriate qualified consultants and/or contractors to identify and abate or remove the hazardous or toxic materials and warrants that the jobsite is in full compliance with all applicable laws and regulations.

.3 HAZARDOUS MATERIALS INDEMNITY

The Contractor agrees, notwithstanding any other provision of this Agreement, to the fullest extent permitted by law, to indemnify and hold harmless the Consultant and Owner, its officers, partners, employees and subconsultants (collectively, Consultant) from and against any and all claims, suits, demands, liabilities, losses, damages or costs, including reasonable attorneys' fees and defense costs arising out of or in any way connected with the detection, presence, handling, removal, abatement, or disposal of any asbestos or hazardous or toxic substances, products or materials that exist on, about or adjacent to the Project site, whether liability arises under breach of contract or warranty, tort, including negligence, strict liability or statutory liability, regulatory or any other cause of action, except for the sole negligence or willful misconduct of the Consultant.

1.10 BUILDING SMOKING ENVIRONMENT

- .1 Smoking is prohibited within 9m of all workplaces and within the Parry Sound Mall.

1.11 SUBSTITUTIONS

- .1 Where Bid Documents stipulate a particular Product, requests for substitutions will not be considered by the Consultant less than seven days before receipt of bids.
- .2 When a request to substitute a Product is made, the Consultant may approve the substitution and will issue an Addendum to known bidders.
- .3 When requesting a substitution to specified Products, include any changes required in the Work to accommodate such substitutions. A later claim by the bidder for an addition to the Contract Price resulting from changes in the Work necessitated by use of substituted Products will not be considered.
- .4 Product or system substitutions recommended by Bidders at the time of receipt of bids may be considered by Consultant if submitted as an attachment to the Bid Form. Substitutions not approved in writing by the Consultant prior to the receipt of bids shall not be included in the base Bid Price.
- .5 Requests for Product or system substitutions submitted with the Bid Form will be evaluated and will be either included in, or excluded from, the Contract. The Consultant will be the sole judge as to their acceptability.
- .6 Provide sufficient information to enable the Consultant to determine acceptability of such Product or system substitutions.
- .7 Provide complete information on required revisions to other work to accommodate each Product or system substitution, the dollar amount of additions to or reductions from the Bid Price, including revisions to other work.
- .8 Unless requests for substitutions are submitted prior to, or as part of the bid submission, and subsequently accepted, provide the specified Products.
- .9 Prior approval to submit requests for substitutions is not required.
- .10 Requests for substitutions submitted after the receipt of bids and before the award of a Contract will not be considered by the Consultant.

1.12 TENDER DEPOSITS AND SECURITY

- .1 Bids shall be accompanied by a bid bond in the amount of 10% of the bid amount, in Canadian funds.
- .2 Endorse the bid bond in the name of the Owner as obligee, signed and sealed by the principal (Contractor) and surety.
- .3 Use bid bond Form CCDC 220, or a form of equal content acceptable to Owner.
- .4 Include the cost of the bid bond in the Bid Price.

1.13 BONDING REQUIREMENTS

- .1 Submit with the Bid Form and bid bond a Consent of Surety, stating that the surety company providing the bid bond is willing to supply the performance bond and labour & materials payment bond required.
- .2 Include the cost of the Consent of Surety in the Bid Price.
- .3 The successful tenderer shall provide to the Owner a Performance Bond, and a separate Labour and Material Payment Bond from a surety company authorized by law to carry on business in the Province of Ontario. The bonds shall be in the amount of 50% of the total tendered price.
- .4 The tenderer agrees that they will furnish the bonds in duplicate as required herein within ten (10) calendar days after notification of the project award by the Owner.
- .5 Include the cost of surety bonds in the Bid Price
- .6 The bonds shall include the following:
 - (a) Corrections at the time of final inspection
 - (b) One year guarantee against materials, workmanship and equipment

- (c) Payment of all obligations arising out of the contract, including payment of all legal, and engineering expenses incurred by the Owner, because of the Contractor's default.

1.14 THE CONTRACT

- .1 The contract used for the project shall be the Standard Construction Document CCDC 2, 2008, "Stipulated Price Contract" by the Canadian Construction Documents Committee. The general conditions of the contract are contained in the "General Conditions of the Stipulated Price Contract". A copy of the Stipulated Price Contract will be provided at the request of the individual tenderers.
- .2 An approved schedule must be submitted showing all construction activities, their appropriate starting and finishing dates with completion date as stated in the tender form.
- .3 If the contract has been awarded and the successful Tenderer fails to sign the Contract within the specified time, the Consultant may grant additional time to fulfil the necessary requirements or may recommend: i) that the Contract shall be awarded to the next low Tenderer, or ii) that the Contract be cancelled. In the case of i) or ii) above, the tender deposit of the low Tenderer shall be forfeited. If the Contract is awarded to the second low Tenderer, their tender deposit will be retained until the Contract is executed.

If the second Tenderer fails, or declines, to execute the Contract, if awarded to him, their tender deposit shall be forfeited.
- .4 The successful Tenderer has ten (10) calendar days between the date of faxing the notification of acceptance of his Tender, and the date the executed. Contract must be returned to The Town of Parry Sound.

1.15 COORDINATION

- .1 Coordinate the Work to ensure the Work proceeds safely and expeditiously.
- .2 Ensure adequate communication among involved parties.
- .3 Allocate mobilization areas at the Place of the Work; for field offices and sheds, for access, traffic, and parking facilities.

- .4 Coordinate use of the Place of the Work and facilities through procedures for submittals, reports and records, schedules, coordination of Drawings, recommendations, and resolution of ambiguities and conflicts.
- .5 Submit information required for preparation of coordination and interference drawings. Review and approve revised drawings for submission to Consultant.

1.16 DOCUMENTS AT THE PLACE OF THE WORK

- .1 Maintain an up-to-date copy of the following documents at the Place of the Work:
 - .1 The Contract Documents, including the Drawings, Specifications, addenda, bid revisions, Notices in Writing, Supplemental Instructions, proposed changes, Change Orders, Change Directives, and other modifications to the Contract.
 - .2 Accepted Shop Drawings, Product data and samples.
 - .3 Quality control submittals, including test and evaluation reports.
 - .4 Manufacturer's instructions, including installation and maintenance guidelines.
 - .5 Construction schedule.
 - .6 Additional requested schedules.
 - .7 Consultant's field review reports and deficiency reports.
 - .8 Reports from authorities having jurisdiction.
 - .9 Permits.
 - .10 Construction daily log.
 - .11 Record as-built documents
- .2 Make documents available to Consultant for review at the Place of the Work.

1.17 OTHER CONTRACTORS

- .1 Cooperate with any separate contractor employed by the Owner and, if necessary, co-ordinate with their work.
- .2 Submit necessary information to Owner to assist in the required scheduling of such contractors.

1.18 CONTINUANCE OF OWNER OPERATIONS

- .1 Coordinate and schedule the Work to minimize any disruption of the normal functions of the existing facility.
- .2 Changes to the traditional scheduling of construction may be required and certain portions of the Work may not be able to proceed in continuous sequence.
- .3 Every reasonable effort will be made to cooperate with the construction process.
- .4 The Owner may modify proposed scheduling where such changes are in the best interests regarding the operation of the existing building.

1.19 GENERAL REQUIREMENTS FOR MEETINGS

- .1 Schedule and administer meetings in consultation with Consultant and Client throughout the progress of the Work.
- .2 Representative of Contractor, Subcontractor, and Suppliers attending meetings shall be qualified and authorized to act on behalf of the party each represents.
- .3 Prepare agenda for meetings.
- .4 Record the minutes. Include significant proceedings and decisions. Identify action by the parties.
- .5 Submit draft copy of minutes to Consultant within 2 Working Days after meeting.
- .6 Consultant will review minutes and will submit comments for any necessary revisions or additions within 2 Working Days.
- .7 Update minutes to reflect Consultant's comments.
- .8 Reproduce and distribute copies of minutes within 2 days after meeting and transmit to meeting participants, affected parties not in attendance, the Consultant, and the Owner.

1.20 REVIEW BY CONSULTANT

- .1 Review of Submittals by Consultant is only for general conformity to the Contract Documents.
- .2 Consultant review does not imply approval of the construction means, methods, techniques or detailing, responsibility for which remains with the Contractor.

- .3 Consultant review does not relieve the Contractor of responsibility for errors or omissions in the Submittals, or responsibility for meeting requirements of the Contract Documents.
- .4 Consultant markings on Submittals and resulting required actions:
 - .1 Submittals requiring no changes will be marked 'REVIEWED', and will be submitted for as-built purposes.
 - .2 Submittals requiring some minor changes will be marked 'REVIEWED AS NOTED', and will be revised and submitted for as-built purposes.
 - .3 Submittals requiring substantial changes will be marked as 'REVISE AND RESUBMIT' and will be revised and resubmitted until the Consultant subsequently marks them as 'REVIEWED' or 'REVIEWED AS NOTED'.
- .5 Consultant's review and markings on Submittals do not authorize changes in the Work.
- .6 If, in the Contractor's opinion, the Consultant's review of a Submittal constitutes a change in the Work, then the Contractor will notify the Consultant in writing and request an interpretation as specified in Section 01 26 00.
- .7 If the Consultant determines that a change in the Work is justified, then a Change Order itemizing the change in Contract Price and Contract Time will be issued.
- .8 Submittals not requested by the Contract Documents or Consultant, or not required by authorities having jurisdiction, will not be reviewed by the Consultant, and will be returned marked as NOT REVIEWED.

1.21 PROGRESS CLEANING

- .1 Maintain the Work in tidy condition, free from accumulation of waste products and debris, other than that caused by the Owner or other contractors.
- .2 Make arrangements with and obtain permits from authorities having jurisdiction for disposal of waste and debris.
- .3 Remove waste material and debris from the Place of the Work in an approved manner at the end of each Working Day.
- .4 Clean interior areas prior to installing finishing Products.
- .5 Maintain areas free of dust and other contaminants during finishing operations.

1.22 FINAL CLEANING

- .1 Provide professional cleaning by a recognized, established cleaning company.
- .2 Standards Meeting: Prior to final cleaning, hold a meeting at the Place of the Work to determine the acceptable standard of cleaning. Owner, Consultant, Contractor and cleaning Subcontractor to be in attendance.
- .3 Lock each room after completing final cleaning in that area.
- .4 Restrict access to areas that have been final cleaned. Re-clean areas that have been accessed by workers prior to Owner occupancy.
- .5 Remove stains, dirt and smudges from finished surfaces. Conform to respective manufacturers' recommendations.
- .6 Clean and polish glass, mirrors, hardware, wall tile, stainless steel, chrome, porcelain enamel, baked enamel, and plastic laminate.
- .7 Replace broken, scratched or disfigured glass.
- .8 Clean electrical and mechanical fixtures and other fittings of labels, wrappings, paper and other foreign material.
- .9 Vacuum clean and dust building interiors, including inside ducts, blowers and coils and behind grilles, louvres and screens.
- .10 Wax, seal, shampoo or prepare floor finishes, as recommended by manufacturer.
- .11 Power wash exterior paved surfaces.

1.23 WASTE MANAGEMENT AND DISPOSAL

- .1 Fire and burning of rubbish and waste materials at the Place of the Work is not permitted.
- .2 Burying of rubbish and waste materials at the Place of the Work is not permitted.
- .3 Disposal of waste or volatile materials, such as kerosene, mineral spirits, oil or paint thinner into storm or sanitary sewers is prohibited. Collect such waste materials in appropriate containers and dispose of in accordance with the regulations and guidelines of the authority having jurisdiction.

- .4 Provide on-site disposal service for rubbish accumulated by Subcontractors and Suppliers, in accordance with the authorities having jurisdiction.
- .5 Prevent extraneous materials from contaminating air beyond application areas by providing temporary enclosures.
- .6 Cover or wet down dry materials and rubbish to prevent blowing dust and debris.
- .7 Deposit packaging materials in appropriate container at the Place of the Work for recycling or reuse.
- .8 Avoid using landfill waste disposal procedures when recycling facilities are available.
- .9 Keep discarded packaging away from children.

1.24 HAZARDOUS WASTE DISPOSAL

- .1 If and when required, remove and dispose of contaminated material in accordance with the regulations and guidelines of the authority having jurisdiction.
- .2 Contaminated material shall be transported by a licensed waste hauling company.
- .3 Submit a copy of the hauling company's Certificate of Approval to the authority having jurisdiction prior to the transport of any contaminated material.
- .4 Stockpile suspected contaminated material temporarily in neat and secure stockpiles overlying a double layer of 0.20 mm thick high density polyethylene.
- .5 Isolate stockpiles from the remainder of the Place of the Work and cover with a single layer of 0.20 mm thick polyethylene to prevent entry, wind disturbance or the collection of surface water.
- .6 Do not transport potentially contaminated material until such material has been identified by the appropriate authority.

1.25 ALLOWANCES

- .1 All allowances specified in the contract are not to be spent unless written approval is given by the Consultant or Owner.

1.26 WARRANTY

- .1 The project shall be warranted for one (1) year for labour, equipment and material. This warranty shall cover defects in workmanship and material resulting from normal use.

1.27 CODES & PERMITS

- .1 All work shall conform to the latest editions of all applicable codes including but not limited to the Ontario Building Code Part VIII, C.S.A. Codes, Municipal Codes, Ministry of the Environment regulations, Ontario Hydro Codes, Ministry of Labour Regulations.
- .2 Prior to the acceptance of the work the appropriate enforcing agencies shall inspect the work to ensure code conformity. This shall include, but is not limited to, the Building Department, Hydro inspector, and other agencies as required.

1.28 INSURANCE

- .1 The Contractor shall provide and maintain comprehensive General Liability Insurance and subject to limits of not less than five million dollars (\$5,000,000.00) inclusive per occurrence for bodily injury, death and damage to property, including loss of use thereof.
- .2 The contractor's General Liability Policy shall carry as additional insured, CSPNE and FAD Architect Inc.

The Contractor shall maintain a policy of motor vehicle liability insurance for both owned and non-owned licensed vehicles having limits of not less than five million dollars (\$5,000,000.00) inclusive per occurrence for bodily injury, death, and damage to property.

1.29 DEFINITIONS

- .1 CONSULTANT - within the specifications, documents, and drawings, the Consultant, refers to an employee of FAD Architects Inc. or their representative. The names are to be read synonymously.
- .2 OWNER - within the specifications, documents, and drawings, the Owner refers to CSPNE.

1.30 WORKPLACE SAFETY AND INSURANCE BOARD

- .1 The Contractor shall provide to the Owner at the time of entering into any contract with the Owner, furnish a satisfactory clearance letter from the

Workplace Safety and Insurance Board stating that all assessments or compensation payable to the Workplace Safety and Insurance Board have been paid and the Owner may at any time during the performance or upon completion of the contract require further proof that such assessments have been paid.

- .2 The clearance certificate shall be bound into the contract document.

1.31 OCCUPATIONAL HEALTH AND SAFETY

- .1 For the purposes of the Occupational Health and Safety Act, the successful tenderer is considered to be the " Constructor " as defined in the Act.
- .2 It is specifically drawn to the attention of the tenderer that the Occupational Health and Safety Act provides in addition to other things that,
 - " A Constructor shall ensure, on a project undertaken by the constructor that,
 - a) the measures and procedures prescribed by this Act and the regulations are carried out on the project.
 - b) every employer and every worker performing work on the project complies with this Act and the regulations; and
 - c) the health and safety of workers on the project is protected.

1.32 PROJECT CLOSEOUT

- .1 Prior to final invoicing the contractor shall execute or provide the Owner with the following:
 - (a) Carry out final cleanup of site.
 - (b) Arrange for final inspection by owner and consultant to record deficiencies and establish substantial completion. **Deficiencies shall be completed within 1 month of being identified.**
 - (c) Complete any documentation including documents for change orders and adjustment of allowances.
 - (d) Submit copies of all manufacturers' warranties and manuals.

- (e) Submit Statutory Declarations and Workplace Safety and Insurance Board clearance certificate, and Notice of Publication required under the Mechanic's Lien Act (in Daily Commercial News).
- (f) Arrange for final inspection by owner and consultant to determine that all deficiencies have been corrected.
- (g) The contractor is to be responsible for all required compliance certificates in satisfaction of any code requirements or Provincial or Municipal statutes or utility.

1.33 HOLDBACKS, MAINTENANCE

- .1 A ten percent (10%) holdback shall be retained by the Owner as per the Construction Act.
- .2 The contractor must apply in writing to the Owner or Consultant for Substantial Performance. The holdback will be released as per the requirements of the Act.

1.34 COVID-19

- .1 The Town of Parry Sound Building Department is the authority having jurisdiction regarding building code act (building permits). Town staff will make inspections provided a COVID clearance form is submitted, and is "clear", early in the morning of the day of the inspection.
- .2 The Contractor, Client and Consultant shall monitor information coming from not only provincial and federal governments, but also the local public health authority, to ensure recommendations are being followed.
- .3 All parties to the Contract agree to keep open communication with regards to the changing COVID-19 situation as human health & worker safety is the number one concern.
- .4 So long as it is safe to do so, the Consultants will perform general review of the Work. Should the situation change, the Contractor will be notified immediately.
- .5 Contractor shall follow all COVID-19 protocols from the Ontario General Contractors Association.
- .6 All parties to the contract understand that COVID19 is a fluid situation.

END OF SECTION

DEMOLITION

GENERAL SPECIFICATIONS

1. The Contractor shall be responsible for the demolition and removal of the interior partitions, suspended ceilings as indicated on the drawings. The removal shall include all wall assemblies, wiring, piping, and doors) where applicable.
2. All materials removed from the site are to be disposed in facilities licensed to accept such waste or by companies licensed to accept such waste.
3. The Contractor shall obtain all reports or clearances required by provincial laws to protect the Health and Safety of the workers.
4. The facility has not been cleared for designated substances.
5. The Contractor shall be responsible for determining an acceptable method of demolition, including dust control and erosion, complying with all provincial regulations and local bylaws.
6. The Contractor shall be fully responsible for ensuring the safety in the areas adjacent to the construction site. The Contractor will be responsible for the loss or damage caused as a result of their actions.
7. All services are to be disconnected prior to the start of the demolition. The relevant authorities shall be notified in advance of the services to be affected.
8. No burning of any debris will occur on site.
9. Adequate fire extinguishing equipment will be available on site at all times and the Contractor's employees onsite shall be trained in the use of the equipment.
10. Walls shall not be left free standing without temporary braces and supports.
11. Containers for disposal of debris shall be provided as necessary by the Contractor.
12. The Contractor shall provide dust control as necessary.

END OF SECTION